

# Northwestern | Kellogg

## Building Hours & Access

### **Building Access Hours and Regulations**

Building hours are listed below. Events outside of building hours require KCC personnel to be present and may incur fees. To arrange after hour access, contact your KCC event coordinator during KCC business hours.

Wieboldt Hall front doors are accessible to Kellogg students both on the Superiors St. and Chicago Ave. entrances using their WildCard. The interior doors to spaces such as group study rooms, student lunges and department wing are WildCard accessible depending on the user's credentials.

## Hours of Operation

### **Wieboldt Hall**

Monday- Friday: 7am – 10pm; Closed 10pm- 7am

Saturday: 7am – 5pm; Closed 5pm – midnight

Sundays: Closed

### **Kellogg Conference Center**

Monday – Friday 8:30 am - 5:00 pm

All events must conclude promptly at 4:30 pm. All guests need to vacate room by 5:00 pm.

Exceptions apply to events held in the Ray Connelly Lounge (Room 540),

Student Lounge (440), or Executive Education Classrooms 107 and 348 only.

Wieboldt-Hall remains open to the public; therefore, we recommend you do not leave valuables unattended.

To report issues with your Wildcard or Mechanical Key access at Wieboldt Hall please contact the Wieboldt Facilities Team directly at 312-503-8385 or by calling 312-503-0021.